



Skip A Pay Request Form

Member Number and Suffix: _____

Member Name: _____ Joint Name: _____

Address: _____

City _____ State _____ Zip _____

Phone Number: _____ Email Address: _____

Skip My Payment Due On: _____ Payment amount: _____

Payments are currently paid by:

- ☐ Cash/Check
- ☐ Automatic Funds Transfer
- ☐ ACH or Payroll Deduction

If payments are made semi-monthly or bi-weekly by direct deposit or payroll deduction, the amount normally applied to the loan will be deposited into your account each pay period in the month.

Transfer \$30.00 (per loan request) fee from:

- ☐ Savings
- ☐ Checking
- ☐ Check enclosed

NOTE: Skip-a-Payment will NOT be processed without the \$30.00 (per loan request) fee.

REQUIREMENTS

- All accounts must be current and in good standing.
- Loan must have been in repayment for a minimum of six (6) months.
- No delinquent loan payments or an overdrawn checking account for the past six (6) consecutive months.
- No more than two (2) skipped payments per loan in a twelve (12) month period, with a period of six (6) months between each skipped payment.
- Home Equity loans and Visa loans are not eligible.
- All parties on the loan must sign and date this form.
- Skip-A-Payment request forms MUST be received at least five (5) BUSINESS DAYS before the loan payment due date.
- PFCU reserves the right to refuse any requests.

Return Completed Form to any one of our convenient offices:

- BARRINGTON 455 W. Northwest Hwy., Unit A, Barrington 60010
- FRANKLIN PARK 2701 N. 25th Ave., Franklin Park 60131
- MORTON GROVE 5940 Lincoln Ave., Morton Grove 60053
- EVANSTON 2522 Green Bay Rd., Evanston 60201
- DES PLAINES 58 E. Northwest Hwy., Des Plaines 60016

By signing this form, I authorize Partnership Financial Credit Union to advance my loan due date by one month, and I understand this may extend the maturity of my loan. Interest will continue to accrue on the unpaid balance during the month the payment is skipped. When payments resume, the unpaid interest will be collected first. All other terms and conditions stated in the original loan agreement remain in effect.

Borrower's Signature

Date

Co-Borrower's Signature

Date

-----For Internal Use Only-----

☐ Fee Received ☐ AFT Updated by _____ on _____ ☐ ACH Updated by _____ on _____ template _____

PFCU Representative Signature: _____ Date: _____