


DOCUMENTS NEEDED FOR A MORTGAGE APPLICATION

1. Copies of your most recent pay-stubs covering a one month period.
2. Copies of your W2 forms for the most recent 2 year period.
3. If income is derived from retirement accounts the most recent awards letter verifying the monthly retirement income.
4. Copies of your complete (including all schedules) IRS Tax Form 1040 for the most recent 2 year period.
5. If you are self-employed Corporate Returns for the most recent 2 year period will be required.
6. Copies of 3 months asset statements (all pages) for any and all accounts, including savings, checking and retirement accounts.
7. Copies of a Government issued ID & Social Security card.
8. If your loan request is for a refinance transaction a copy of your most recent mortgage statement.
9. If your loan request is for a home purchase a copy of the fully executed signed purchase contract.
10. Name and phone number of your homeowners insurance agent.


Copies of the documentation can be submitted to anyone of our 4 offices or you can fax them to the following number:

847-675-6847


Attn: Mortgage Department

 www.mypfcu.org


Morton Grove Office

 5940 Lincoln Avenue
Morton Grove, IL 60053


 847.675.6610

 847.675.6847


Barrington Office

 616 West Main Street
Barrington, IL 60010


 847.381.3233

 847.381.5062


Des Plaines Office

 1001 East Touhy Avenue
Des Plaines, IL 60018


 847.699.1600

 847.699.1606

Kenilworth Office

 642 Green Bay Road
Kenilworth, IL 60043

 847.256.8411

 847.256.8419